

REGISTER

Privacy Policy in accordance with Sections 10 and 24 of the Personal Finland: Data Act (523/1999).

1. Registrar

Euneos Oy,
Registration ID: 1935880-3
Vaijeritie 12
01640 Vantaa
Finland

2. Person responsible for the register

Ilpo Halonen, 191145-143B
Chairman of the Board
Tel. +358503460015
mail: mail@euneos.fi

3. The name of the registry

Euneos Corporation's
Customer Register

4. Purpose of processing personal data

The purpose of the processing of personal data contained in the customer register is to provide client relations and tasks related to the organization of courses, maintenance of customer and participation information, management and maintenance of course evaluations, the production of statistical information used to assist in the design, implementation and follow-up of courses and the production of information for billing of course clients.

5. Information content of the register

Euneos's customer database may contain the following personal information:

- school or institution name
- country
- the first name and surname of trainee/contact person
- email address
- course-related general information about level and subject of teaching
- information on what events / training have taken place
- course attendance certificate

6. Regular sources of information

The data will be obtained from the registered user himself or his/her contact person when he/she becomes Euneos Corporation's customer.

7. Non-disclosure of information

Information will not be given to third parties.

8. Transfer of data outside the EU or EEA

Data is not transmitted outside the EU, EEA or Erasmus+ member countries.

9. Principles of registry protection

The manuals containing personal data are located in locked premises where unauthorized access is denied. Only with the specified controller or on his mandate the employees of the company have

access to the personal data processed in the customer register. Personal data in electronic form is stored in a database protected by firewalls, user names and passwords. Only with the specified controller or on his mandate the employees of the company have access to the personal data processed in the customer register. The data in the register will be kept as long as they are necessary for the purposes of the register. Customer's personal data will be retained as long as they are necessary for the purpose of customer relationship management.

10. Inspection, prohibition and correction right

The registered Customer has the right to inspect what information about him has been stored in Euneos Oy's customer register under the Personal Data Act. The request for verification must be sent in writing and signed to the person responsible for the register mentioned in section 2. A request for verification may also be made personally at the Registry.

The registered Customer has the right to request Euneos Oy to correct, remove or supplement the incorrect, unnecessary, incomplete or outdated personal data contained in the register by contacting the registrar referred to in section 2. The registrant is responsible for the correctness of the information he has provided and he / she must be notified if changes are made to his / her data.

Other Rights: In accordance with the Privacy Policy (25.5.2018), the registered Customer has the right to object or request restriction of its processing and to file a complaint against the processing of personal data to the Supervisory Authority.